

Central Bedfordshire
Council
Priory House
Monks Walk
Chicksands,
Shefford SG17 5TQ



please ask for Bernard Carter
direct line 0300 300 4175
date 4 October 2012

NOTICE OF MEETING

CHILDREN'S SERVICES OVERVIEW & SCRUTINY COMMITTEE

Date & Time

Tuesday, 16 October 2012 10.00 a.m.

Venue at

Council Chamber, Priory House, Monks Walk, Shefford

Richard Carr
Chief Executive

To: The Chairman and Members of the CHILDREN'S SERVICES OVERVIEW & SCRUTINY COMMITTEE:

Cllrs Mrs D B Gurney (Chairman), N B Costin (Vice-Chairman), Mrs A Barker, R D Berry, D Bowater, P Hollick, K Janes, D Jones and R B Pepworth

[Named Substitutes:

Mrs R J Drinkwater, Mrs S A Goodchild, B Saunders, A Shadbolt and N J Sheppard]

Co-optees: Mr Court (Parent Governor), Ms Copley (Parent Governor), Ms Image (Roman Catholic Diocese), Mr Landman (Parent Governor) and Mr Reynolds (Church of England Diocese)

All other Members of the Council - on request

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THIS
MEETING**

AGENDA

1. **Apologies for Absence**

Apologies for absence and notification of substitute members

2. **Minutes**

To approve as a correct record the Minutes of the meeting of the Children's Services Overview and Scrutiny Committee held on 4 September 2012 and to note actions taken since that meeting.

3. **Members' Interests**

To receive from Members any declarations of interest and of any political whip in relation to any agenda item.

4. **Chairman's Announcements and Communications**

To receive any announcements from the Chairman and any matters of communication.

5. **Petitions**

To receive petitions from members of the public in accordance with the Public Participation Procedure as set out in Annex 2 of Part A4 of the Constitution.

6. **Questions, Statements or Deputations**

To receive any questions, statements or deputations from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of part A4 of the Constitution.

7. **Call-In**

To consider any decision of the Executive referred to this Committee for review in accordance with Procedure Rule 10.10 of Part D2.

8. **Requested Items**

To consider any items referred to the Committee at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

Reports

Item	Subject	Page Nos.
9	Executive Member Update To receive a brief verbal update from the Executive Member for Children's Services.	*
10	Youth Services Provision The report provides the Children's Services Overview and Scrutiny Committee with an update about commissioned Youth Support Services.	* 13 - 18
11	Work Programme 2012 - 2013 & Executive Forward Plan The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.	* 19 - 54

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CENTRAL BEDFORDSHIRE COUNCIL

At a meeting of the **CHILDREN'S SERVICES OVERVIEW & SCRUTINY COMMITTEE** held in Council Chamber, Priory House, Monks Walk, Shefford on Tuesday, 4 September 2012

PRESENT

Cllr N B Costin (Vice Chairman, in the Chair)

Councillors:	Mrs A Barker Mrs D B Gurney	Councillors: D Jones
Parental Co-optees:	Mr S Court D Landman	
Church of England Co-optee:	J Reynolds	
Roman Catholic Co-optee:	Mrs F Image	
Apologies for Absence:	Cllrs R D Berry D Bowater P Hollick K Janes I A MacKilligan R B Pepworth H Copley	
Substitutes:	Cllrs B Saunders (In place of R D Berry)	
Members in Attendance:	Cllrs P N Aldis Mrs S Clark Mrs S A Goodchild M A G Versallion	Deputy Executive Member for Children's Services Executive Member for Children's Services
Officers in Attendance:	Mr B Carter Mr P Dudley	Corporate Policy & Scrutiny Manager Assistant Director Children's Services (Learning & Strategic Commissioning)

CS/12/25 **Minutes**

RESOLVED

That the minutes of the meeting of the Children's Services Overview and Scrutiny Committee held on 24 July 2012 be confirmed and signed by the Chairman as a correct record.

CS/12/26 **Members' Interests**

There were no declarations of interest or political whip in relation to any agenda items.

CS/12/27 **Chairman's Announcements and Communications**

The Chairman welcomed Stephen Court, the new Parent Governor representative, to his first meeting.

CS/12/28 **Petitions**

No petitions were received from members of the public in accordance with the Public Participation Procedure as set out in Part D2 of the Constitution.

CS/12/29 **Questions, Statements or Deputations**

No questions, statements or deputations were received from members of the public in accordance with the Public Participation Procedure as set out in Annex 1 of Part A4 of the Constitution.

CS/12/30 **Call-In**

The Panel was advised that no decisions of the Executive had been referred to the Panel under the Call-in Procedures set out in Appendix "A" to Rule No. S18 of the Overview and Scrutiny Procedure Rules.

CS/12/31 **Requested Items**

No items were referred to the Committee for consideration at the request of a Member under Procedure Rule 3.1 of Part D2 of the Constitution.

CS/12/32 **Executive Member Update**

The Executive Member for Children's Services provided the Committee with an update on current activities pertaining to his portfolio, which were not already included on today's agenda. These covered the following issues:-

- The disaggregation of the Adoption & Fostering service currently shared between Central Bedfordshire and Bedford Borough Councils, completion of which may now go beyond the original date of 31 March 2013 to ensure an effective disaggregation;

- GCSE and A Level results for Central Bedfordshire. The Executive Member explained that although A Level results had been very encouraging, GCSE results had slipped, albeit with significant variations between schools. These results however still required final validation (by January 2013), and also needed to be considered in the context of the continuing national backlash regarding the sudden drop in GCSE results across the country. The Assistant Director, Children's Services further confirmed that many head teachers within the area had also expressed real concerns about the issue, and officers and Members would seek to make representations to the Secretary of State for Education and the Office of Qualifications and Examinations Regulation (Ofqual) in due course;
- The Department for Education's spending review and in particular the potential claw back of LACSEG grant from local authorities, which in Central Bedfordshire's case could result in a reduction of funding in the order of £2 - £4 million per annum. In response to a question, the Executive Member assured the Committee that he would do all that he could to lobby central government about the issue, particularly as pupil numbers within Central Bedfordshire were predicted to rise; and
- Sandy Upper School, whose head teacher had resigned. The school would now be supported by Harlington Upper School to convert to academy status.

During the verbal update, Members raised two further issues regarding:-

- The Council's healthy eating initiatives with schools. The Executive Member agreed to provide an update regarding this issue at the next meeting; and
- An analysis of how academies had made a difference to the performance of schools in Central Bedfordshire. The Executive Member agreed to bring a report on this issue to a future meeting.

CS/12/33

Annual Report for the Adoption Service, Fostering Service and Private Fostering Provision

The Executive Member for Children's Services presented his report, which outlined the statutory framework regarding the annual reports for the Adoption Service, Fostering Service and Private Fostering Provision, and summarised the key points contained within each. The Executive Member particularly drew the Committee's attention to the government's reform of adoption services designed to increase both the number and speed of adoptions, which the Council's Adoption Service was in a strong position to meet, and the Council's success at recruiting new fostering households.

Members of the Committee discussed the contents of the report in detail and raised the following issues:

- The need to apply pressure on Bedford Borough Council to fill its vacancy on the Fostering Panel; and

- The need to ensure sufficient training was available for foster carers. In this respect, the Assistant Director, Children's Services assured the Committee that the Council delivered above statutory minimum levels of training to all foster carers and indeed, never placed children with foster carers until such training had been delivered. The Executive Member also agreed to include further information regarding such training in future annual reports.

RECOMMENDATION:

That the Committee notes the annual report for the Adoption Service, Fostering Service and Private Fostering Provision.

CS/12/34

Central Bedfordshire Safeguarding Children Board Annual Report 2011/2012

The Executive Member for Children's Services presented the annual report of the Central Bedfordshire Safeguarding Children Board, which set out the activity and interventions carried out by the Council and its partners to secure children's safety and manage their circumstances in a safe and effective manner where they are deemed to be at risk of, or likely risk of, harm. The Executive Member's report was supplemented by an oral presentation from Phil Picton, the Independent Chair of the Board, who provided the Committee with a summary of his role as Chair, and safeguarding performance and issues generally.

Members of the Committee discussed the contents of the report in detail and raised the following issues:

- With reference to the Independent Chair's summary of safeguarding performance and issues, Members of the Committee expressed some concern regarding his comment about organisations "taking their eye off the ball" during periods of change such as restructuring and relocation of staff. The Independent Chair assured the Committee that his comment referred to issues nationally, particularly with regard to public sector austerity measures, and that in his opinion Central Bedfordshire had achieved continuing operational effectiveness despite a period of considerable change;
- The importance of effective partnership working, particularly during a period of such considerable change. The Independent Chair assured the Committee that his Board worked actively with all key partners, including emerging new players such as GPs and schools, to secure their effective contribution. In a changing partnership landscape, he also stressed the importance of all partners to maintain and indeed enhance networks at all levels to ensure effective partnership working;
- The role of schools in safeguarding. The Assistant Director, Children's Services confirmed that schools had a legal obligation to participate. He further confirmed that relationships with schools in Central Bedfordshire was strong and that schools took safeguarding very seriously; and

- With regard to Professor Munroe's recent recommendations to the Government, the need to ensure the annual report was widely disseminated. The Executive Member confirmed that the report would be submitted to both the Leader and Chief Executive of the Council as well as the shadow Health & Wellbeing Board and new Police and Crime Commissioner, when appointed.

RECOMMENDATION:

That the Committee notes the Central Bedfordshire Safeguarding Children Board Annual Report 2011/2012.

CS/12/35

Quarter 1 Performance Monitoring

The Executive Member for Children's Services presented the Quarter 1 Performance report, which highlighted performance within the Children's Services directorate for the first quarter of 2012/13. The Executive Member commented that performance overall was good but particularly drew the Committee's attention to progress being made in improving performance at both Ashton Middle School and Queensbury Upper School.

Members of the Committee discussed the contents of the report in detail and raised the following issues:

- The unavailability of performance data regarding both the percentage of children looked after with three or more placements and the percentage of child protection cases reviewed. The Assistant Director, Children's Services confirmed that the issue was an IT related one and assured the Committee that there was no risk from an operational perspective. He further confirmed that data should be available for the second quarter; and
- With regard to performance indicator CS7, published Ofsted school and college classifications, a Member requested further detail regarding how this performance compared with schools Key Stage results, and whether there was any variation between academy and non-academy schools. The Executive Member considered this a reasonable request and agreed to investigate the matter further with his officers and provide a progress update at the next meeting, with a possible report to the February meeting.

RECOMMENDATION:

That the report be noted.

CS/12/36

Quarter 1 Revenue Budget Monitoring Report

The Executive Member for Children's Services presented his report, which set out the revenue position of the Children's Services Directorate to the end of June 2012 (the first quarter of 2012/13).

He further explained that the full year projected revenue outturn position for 2012/13 was a £0.822M over spend against a £5.08M net budget. He also discussed the continuing trend of pressures within Children's Services operations (safeguarding, looked after children, etc) mitigated by under spends within Learning, Commissioning and Partnerships, a trend which was unsustainable in the long term.

Members of the Committee discussed the contents of the report in detail and raised the following issues:-

- Progress in recruiting qualified social workers. The Executive Member commented that although recruitment of adequately experienced social workers was a perennial issue and a challenge nationally, the Council had recently commenced a new recruitment campaign. The Assistant Director, Children's Services further confirmed that the Council was also actively developing its existing staff as a longer term solution to the issue;
- With regard to the increasing number of child protection cases when set against finite resources, and the need to ensure these resources were appropriately targeted, a Member asked whether every case was indeed a genuine child protection case. The Executive Member assured the Committee that whilst he had a duty to pursue operational efficiencies, his overriding responsibility was the safety of vulnerable children and he would not allow efficiencies to undermine this. The Assistant Director further confirmed that there were robust checks and balance in place which prevented false positives from being pursued inappropriately; and
- With regard to the efficiencies expected to be achieved with the Children with Disabilities Service, a Member requested further information regarding progress at the next meeting. The Executive Member agreed to provide such an update.

RECOMMENDATION:

That the report be noted.

CS/12/37

Quarter 1 Capital Budget Monitoring Report

The Executive Member for Children's Services presented his report, which set out the capital position of the Children's Services Directorate as at 30 June 2012 (the first quarter of 2012/13). He further confirmed that he and his officers were currently reviewing the capital programme to ensure it was realistic and deliverable, and the outcome of the review would be reported to a future meeting.

Members of the Committee discussed the contents of the report in detail and raised a number of minor queries, which were addressed by the Executive Member and officers in attendance.

RECOMMENDATION:

That the report be noted.

CS/12/38 **Work Programme 2012 - 2013 & Executive Forward Plan**

The Committee considered its current Work Programme and the latest Executive Forward Plan, and noted the possible inclusion of a report to its February meeting concerning schools KS results and Ofsted reports (as mentioned CS/12/35 above).

RECOMMENDATION:

That the Children's Services OSC Work Programme be noted.

(Note: The meeting commenced at 10.00 a.m. and concluded at 11.45 a.m.)

Chairman

Dated

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Meeting: Children's Services Overview and Scrutiny Committee
Date: 16 October 2012
Subject: Youth Services
Report of: Cllr Mark Versallion, Executive Member for Children's Services
Summary: The report provides the Children's Services Overview and Scrutiny Committee with an update about commissioned Youth Support Services and provides an opportunity for members of the Committee to discuss proposals for meeting the new national requirements captured within 'Positive for Youth'.

Advising Officer: Pete Dudley, Assistant Director Learning, Commissioning and Partnerships, Children's Services
Contact Officer: Ben Pearson, Head of Children's Services Commissioning
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

1. The services provided through the Council Youth Support Services commissions directly impact on and contribute to the following Council Priority:
 - Educating, protecting and providing opportunities for children and young peopleIt also impacts on the following priority areas
 - Managing growth effectively
 - Creating safer communities
 - Promoting healthier lifestyles.

The services also directly contribute to the Medium Term Plan priorities to reduce the number of young people who are Not in Education, Employment or Training (NEET) and providing education and training opportunities for young people.

Financial:

2. The report refers to the use of the Early Intervention Grant (EIG) that is used to commission Youth Services from voluntary and community organisations. There is no impact on the Council core budget however the EIG is not guaranteed beyond 2015/16.

Legal:

3. The commissioned services outlined in the report will include supporting the Council to meet its statutory duty to “encourage, enable or assist young people’s participation in education or training”. The commissioned organisation will also be required to “assist the most vulnerable young people and those at risk of disengaging with education or work” as outlined in Section 42A of the Education Act 1997.

Risk Management:

4. Not applicable

Staffing (including Trades Unions):

5. There is no impact on staffing within the Council.

Equalities/Human Rights:

6. An Equality Impact Assessment will be carried out as part of the consultation exercise to re-commission Youth Services. There will also be contractual expectation of all commissioned providers to match styles of interventions and approaches to meet the needs of all clients.

Public Health

7. The commissions will include providing additional leisure and recreational services for young people and will support promoting a healthier lifestyle.

Community Safety:

8. Not Applicable.

Sustainability:

9. The Council will work with commissioned organisations to secure any additional funding available to sustain provision beyond 2015 when the commissions end.

Procurement:

10. The future commissioning of services will be designed and completed in conjunction with the Corporate Procurement Team. This will include adhering to all necessary procurement rules and regulations.

RECOMMENDATION(S):

The Committee is asked to:-

1. **Scrutinise and ask questions about the proposed changes in the commissioning of Youth Services.**
2. **Provide recommendations for Youth Parliament and other young people about how to influence and improve future services.**
3. **Consider the implications of ‘Positive for Youth’ and ‘Raising the Participation Age’ for the Council and its partners.**

Background

11. The Children's Services (CS) Commissioning Service designed specifications to secure the Council-run youth centres and other key youth support services, which due to a reduction in core budget would have closed in April 2011. There was a consultation with all interested organisations, young people, Council officers and members that influenced the final design of the specifications.
12. The authorisation to award previous contracts was delegated in line with the Council's corporate framework. The contract to run the Youth Centres was awarded by the Council Executive. The same delegations will take place for future commissioned services.
13. The CS Commissioning Service was allocated £943,342 from the Early Intervention Grant for 2012/13. This allocation was to develop a series of commissioned activities and to provide continuity in funding for the Youth Support Services. The allocation was split into the following areas:
 - Locality based youth provision including the running of youth centres
 - Youth Service Commissions including positive activities for young people and securing appropriate training opportunities for NEET young people (Not in Education, Training and or Employment)
 - Preventing Risky Behaviours

Key Activity within current commissioned services

14. The contract to run locality based youth provision including youth centres was awarded to Make a Difference (MaD). Currently 1533 different young people have participated in Youth Provision provided by MaD.
15. Community Voluntary Service and Voluntary Community Action were awarded the contracts to promote and develop volunteering opportunities for young people. Since the commencement of the project 180 young people have volunteered as a direct result of the commission.
16. Sport Support was commissioned to provide a wide range of outdoor educational opportunities for young people. In 2011/12 304 different young people participated in outdoor education activities through this commission.
17. As part of the Risky Behaviours (RB) commission, which included support services for drug, alcohol and sexual health services; 4YP were commissioned to provide information, advice and guidance to young people as part of the Council support to NEET young people in the absence of Connexions. To date 4YP have supported 529 different young people. The Council are currently in the top quartile of authorities for maintaining low levels of NEET young people (currently at 3.9%).

18. The Drug and Alcohol aspect of the Risky Behaviours commission is delivered through Plan B (drug and alcohol specialists). Within the last 12 months we know that within the young people's drug and alcohol related service, 88 young people received a targeted one to one intervention to address emerging issues regarding substance miss-use. In addition to this, 265 young people accessed a group intervention.
19. Brook (Teenage Pregnancy specialists) delivers the sexual health services aspect of the RB commission. The sexual health contract addresses young people at risk of early parenthood. The service targets both male and female young people who are identified as being at risk (based on known factors associated with teenage pregnancy such as unhealthy attitudes regarding sex and relationships, low self esteem and limited knowledge of safe sexual practices). In the past 12 months 125 young people have accessed the service. Of these, 25% accessed one to one sessions and 75% attended a group programme.
20. In addition to commissioned services, the CS Commissioning Service has provided support to town and parish councils to secure and sustain youth provision within their locality. Youth provision has now been developed in Toddington, Flitwick and Potton by Town and Parish Councils respectively.
21. The above commissions all have a robust quality assurance framework which is used by Council officers in order to monitor performance. To date one commission has been asked to produce an improvement plan based on performance concerns and significant improvement has been achieved since the intervention.
22. During 2011/12, staff within the CS Commissioning Service have completed accredited training around Outcome-based commissioning. This learning has enabled officers to reflect on the way previous services were designed and has helped the service to adopt improved approaches to how commissions can improve delivery, quality, and efficiency and really add value.
23. This has improved the way future commissions are developed and will allow the service to define the added value required from providers more accurately. The CS Commissioning Service has now designed and is consulting on draft specifications for 2013-15 youth services to ensure that areas of good practice are not lost and that future services are able to capture and report the sustainable behaviour changes made by young people. These specifications will also ensure new services meet the requirements of the new national developments outlined below.
24. The consultation exercise includes meeting with interested parties, the Council's key partners and young people about the design of the specifications. These specifications include the following areas:
 - Locality based youth work including Youth Centres
 - Information Advice and Guidance for Young People who are NEET
 - Volunteering
 - Drug and Alcohol Support Services
 - Sexual Health Support Services

25. The Commissioning Service will provide opportunities for positive activities such as outdoor education, arts, music, dance and training opportunities for young people will be undertaken through existing commissioning arrangements based on the demonstrated needs of young people.
26. The draft specifications for the 2013-15 commissions have been designed in the light of significant learning gained from the monitoring of current procurements. They introduce a much greater emphasis on 'impact' as opposed to numbers-led targets. In line with best practice nationally the new specifications also introduce a 'payment by results' culture.
27. The CS Commissioning Service provides support and guidance to the Youth Parliament and has developed and improved the 'youth offer' to encompass training which enables young people to become Young Inspectors and Young Commissioners. This approach is vital to ensure that services the Council commissions or provides meet the needs of young people and that young people views are central to continuous quality improvement of services.
28. The Commissioning Service supports young people, including those from the Youth Parliament and Children in Care Council, to be involved in every stage of the commissioning process – from designing what services will look like, to interviewing prospective providers and taking part in reviewing the quality of services. The move towards empowering young people to make a difference to their services is captured in the new national policy development 'Positive for Youth'. This will be outlined in more detail in the presentation following this report.
29. Following intensive training over the summer period young people will be involved in the Quality Assurance of services as follows:
 - The Youth Parliament will be undertaking inspections of Health Services as part of the Health Watch Agenda and their reports will be published.
 - Young Inspectors will be inspecting commissioned providers and publishing their reports on the Council website. They will be undertaking the 'Youth Audit' as part of the Positive for Youth' AgendaIn addition to these quality assurance roles Young Commissioners will be fully involved in the commissioning of services for 2013-15.

Raising the Participation Age

30. The Government is Raising the Participation Age. This will mean that all young people in England must continue in education or training until the end of the academic year in which they turn 17 from 2013 and until their 18th birthday from 2015.
31. Raising the Participation Age (RPA) does not mean young people must stay in school; they will be able to choose one of the following options post16:
 - full-time education, such as school, college or home education
 - an apprenticeship
 - part-time education or training if they are employed, self-employed or volunteering full-time (which is defined as 20 hours or more a week).

32. The CS Commissioning Service has led the development of the local response to meeting the statutory requirements of RPA. This is managed through the multi agency 14-19 Strategy Group, a sub group of the Children's Trust Board. The CS Commissioning Service will ensure that future commissions and services support all young people to remain in education or training in line with the RPA requirements.

Conclusion and Next Steps

33. Over the last year the Government has developed and launched wide ranging policies relating to young people under the umbrella of 'Positive for Youth'. This is outlined in the presentation to follow.
34. The re-commissioning of Youth services currently funded from EIG has started. This project involves a full consultation about the design of services from July to October 2012 and a tendering process which will be completed by January 2013. All new commissions will reflect the new demands on the Council as captured in 'Positive for Youth'.
35. The Commissioning Service will continue to work closely with the voluntary and community sector, representative youth organisations and young people to develop a high quality offer of Youth Services in Central Bedfordshire.

Appendices:

None

Background papers and their location: (open to public inspection)

Positive for Youth national policy [Positive for Youth](#)

Meeting: Children's Services Overview & Scrutiny Committee
Date: 16 October 2012
Subject: Work Programme 2012 – 2013 & Executive Forward Plan
Report of: Chief Executive
Summary: The report provides Members with details of the currently drafted Committee work programme and the latest Executive Forward Plan.

Contact Officer: Bernard Carter, Corporate Policy & Scrutiny Manager
Public/Exempt: Public
Wards Affected: All
Function of: Council

CORPORATE IMPLICATIONS

Council Priorities:

The work programme of the Children's Services Overview & Scrutiny Committee will contribute indirectly to all 5 Council priorities.

Financial:

n/a

Legal:

n/a

Risk Management:

n/a

Staffing (including Trades Unions):

n/a

Equalities/Human Rights:

n/a

Community Safety:

n/a

Sustainability:

n/a

RECOMMENDATION(S):

1. **that the Children's Services Overview & Scrutiny Committee**
 - (a) **considers and approves the work programme attached, subject to any further amendments it may wish to make;**
 - (b) **considers the Executive Forward Plan; and**
 - (c) **considers whether it wishes to add any further items to the work programme and/or establish any Task Forces to assist it in reviewing specific items.**

Work Programme

1. Attached at Appendix A is the currently drafted work programme for the Committee.
2. Also attached at Appendix B is the latest version of the Executive's Forward Plan so that Overview & Scrutiny Members are fully aware of the key issues Executive Members will be taking decisions upon in the coming months. Those items relating specifically to this Committee's terms of reference are shaded in light grey.
3. The Committee is now requested to consider the work programme attached and amend or add to it as necessary. This will allow officers to plan accordingly but will not preclude further items being added during the course of the year if Members so wish and capacity exists.

Task Forces

4. In addition to consideration of the work programme, Members may also wish to consider how each item will be reviewed i.e. by the Committee itself (over one or a number of Committee meetings) or by establishing a Member Task Force to review an item in greater depth and report back its findings.

Conclusion

5. Members are requested to consider and agree the attached work programme, subject to any further amendments/additions they may wish to make and highlight those items within it where they may wish to establish a Task Force to assist the Committee in its work.

Work Programme for Children's Services Overview & Scrutiny Committee 2012 - 2013

Ref	Indicative OSC Meeting Date	Report Title	Issue to be considered	Comment
1.	16 October 2012	Executive Member Update Youth Services Provision	To receive a brief verbal update from the Executive Member for Children's Services. To review provision of the Council's youth services following reconfiguration	
2.	11 December 2012	Executive Member Update 2013/14 Budget Quarter 2 Performance Monitoring Quarter 2 Budget Monitoring	To receive a brief verbal update from the Executive Member for Children's Services. To consider the 2013/14 draft budget. To consider performance monitoring information for the second quarter of 2012/13 To consider the directorate's capital & revenue budget monitoring information for the second quarter of 2012/13	

Ref	Indicative OSC Meeting Date	Report Title	Issue to be considered	Comment
3.	15 January 2013	Executive Member Update New School Places Programme	To receive a brief verbal update from the Executive Member for Children's Services. To consider a progress report regarding delivery of the new school places programme	
4.	26 February 2013	Executive Member Update Children's Health Key Stage Results and Ofsted Reports	To receive a brief verbal update from the Executive Member for Children's Services. To receive a presentation regarding children's health To receive a report comparing schools published Ofsted classifications with Key Stage results.	Tentative date to be confirmed.
5.	23 April 2013	Executive Member Update Peer Review	To receive a brief verbal update from the Executive Member for Children's Services. To consider the outcomes flowing from the Peer Review.	

Ref	Indicative OSC Meeting Date	Report Title	Issue to be considered	Comment
		Quarter 3 Performance Monitoring	To consider performance monitoring information for the third quarter of 2012/13	
		Quarter 3 Budget Monitoring	To consider the directorate's capital & revenue budget monitoring information for the third quarter of 2012/13	

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**Central Bedfordshire Council
Forward Plan of Key Decisions
1 October 2012 to 30 September 2013**

- 1) During the period from **1 October 2012 to 30 September 2013**, Central Bedfordshire Council plans to make key decisions on the issues set out below. “Key decisions” relate to those decisions of the Executive which are likely:
- to result in the incurring of expenditure which is, or the making of savings which are, significant (namely £200,000 or above per annum) having regard to the budget for the service or function to which the decision relates; or
 - to be significant in terms of their effects on communities living or working in an area comprising one or more wards in the area of Central Bedfordshire.
- 2) The Forward Plan is a general guide to the key decisions to be determined by the Executive and will be updated on a monthly basis. Key decisions will be taken by the Executive as a whole. The Members of the Executive are:

Cllr James Jamieson	Leader of the Council and Chairman of the Executive
Cllr Maurice Jones	Deputy Leader and Executive Member for Corporate Resources
Cllr Mark Versallion	Executive Member for Children’s Services
Cllr Mrs Carole Hegley	Executive Member for Social Care, Health and Housing
Cllr Nigel Young	Executive Member for Sustainable Communities – Strategic Planning and Economic Development
Cllr Brian Spurr	Executive Member for Sustainable Communities - Services
Cllr Mrs Tricia Turner MBE	Executive Member for Economic Partnerships
Cllr Richard Stay	Executive Member for External Affairs

- 3) Those items identified for decision more than one month in advance may change in forthcoming Plans. Each new Plan supersedes the previous Plan. Any person who wishes to make representations to the Executive about the matter in respect of which the decision is to be made should do so to the officer whose telephone number and e-mail address are shown in the Forward Plan. Any correspondence should be sent to the contact officer at the relevant address as shown below. General questions about the Plan such as specific dates, should be addressed to the Committee Services Manager, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ.
- 4) The agendas for meetings of the Executive will be published as follows:

Meeting Date	Publication of Agenda
15 May 2012	3 May 2012
3 July 2012	21 June 2012
21 August 2012	9 August 2012
2 October 2012	20 September 2012
6 November 2012	25 October 2012
4 December 2012	22 November 2012
8 January 2013	20 December 2012
5 February 2013	24 January 2013
19 March 2013	7 March 2013
7 May 2013	25 April 2013
25 June 2013	13 June 2013

Central Bedfordshire Council

Forward Plan of Key Decisions for the period 1 October 2012 to 30 September 2013

Key Decisions

Date of Publication: 14 September 2012

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
1.	Leisure Capital Programme -	To approve priorities for investment of the Leisure Strategy Implementation Invest to Save capital programme to commence in 2012/13.	2 October 2012		Report	Executive Member for Sustainable Communities - Services Comments by 01/09/12 to Contact Officer: Jill Dickinson, Head of Leisure Services Email: jill.dickinson@centralbedfordshire.gov.uk Tel: 0300 300 4258
2.	Publication of Parking Strategy -	To consider how Central Bedfordshire Council manage parking across the district, recognising the needs of shoppers businesses, residents and new developments.	2 October 2012	The Strategy has been through a full public consultation before coming back to the Executive for approval.	Report	Executive Member for Sustainable Communities - Services Comments by 01/09/12 to Contact Officer: Basil Jackson, Assistant Director Highways & Transport Email: basil.jackson@centralbedfordshire.gov.uk Tel: 0300 300 6171

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
3.	Development Brief for Site Allocations Policy MA5 - Land East of Biggleswade Road, Potton -	To adopt the Development Brief for Site Allocations Policy MA5 - land east of Biggleswade Road, Potton as technical guidance for development management purposes.	2 October 2012	<p>November 2011 – A Stakeholder Group comprising ward Members, Town Councillors, residents, local interest groups and developers has been established whose purpose is to inform the emerging Development Brief. In accordance with the signed Planning Performance Agreement, consultation will take place:-</p> <p>April 2012 – The Development Brief will require sign off by Director/Portfolio Holder in order to commence consultation. Members will also be notified.</p> <p>April/May 2012 – A four week public consultation exercise will be carried out that will include a public exhibition.</p> <p>September 2012 – A presentation on the Development Brief (together with consultation responses) will be given to the Sustainable Communities Overview and Scrutiny Committee seeking Members to endorse it before the Executive take a decision.</p>	Development Brief and Statement of Community Involvement	<p>Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 01/09/12 to Contact Officer: Mark Saccoccio, Local Planning and Housing Team Leader Email: mark.saccoccio@centralbedfordshire.gov.uk Tel: 0300 300 5510</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
4.	Statement of Community Involvement -	To adopt the Statement of Community Involvement.	2 October 2012	Statutory consultation carried out in May/June 2012. Member consideration through the Sustainable Communities Overview and Scrutiny Committee.	Statement of Community Involvement Report of Consultation Responses	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 01/09/12 to Contact Officer: Richard Fox, Head of Development Planning and Housing Strategy Email: richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105
5.	Houghton Regis North Framework Plan -	To endorse the Houghton Regis North Framework Plan and supplementary written document for development management purposes.	2 October 2012	The Council has consulted residents, councillors, local businesses and statutory consultees for a period of 7 weeks between 20 June and 8 August 2012. The consultation has been conducted using letters, emails, the Council's consultation services, including Central Bedfordshire Council updates and the Member's Bulletin.	Framework Plan and the Framework Plan supplementary written document	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 01/09/12 to Contact Officer: Lachlan Robertson, Consultant Project Manager for Central Bedfordshire Council or Stuart Robinson, Planning Officer (Project Support/Admin) Email: lachlan.robertson@centralbedfordshire.gov.uk Tel: 07943 842861 or stuart.robinson@centralbedfordshire.gov.uk Tel: 0300 300 4236

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
6.	Woodside Link -	The Woodside Link is a key piece of infrastructure without which the proposed growth development east and north of Houghton Regis cannot go ahead. The scheme has now reached the point where the Council will need to apply for planning permission to take it forward. Executive is being asked to agree to consult on this scheme prior to a planning application being made to the National Infrastructure Plan and to consider other matters relating to the scheme.	2 October 2012		Report	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 04/09/12 to Contact Officer: Paul Cook, Head of Transport Strategy and Countryside Access Email: paul.cook@centralbedfordshire.gov.uk Tel: 0300 300 6244
7.	Annual Adult Safeguarding Report -	To receive the annual Adult Safeguarding Report.	2 October 2012		Report	Executive Member for Social Care, Health and Housing Comments by 01/09/12 to Contact Officer: Julie Ogley, Director of Social Care, Health and Housing Email: julie.ogley@centralbedfordshire.gov.uk Tel: 0300 300 4221

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
8.	Neighbourhood Planning Process -	To adopt a process whereby Neighbourhood Plan Area boundaries are approved and the Council adopts Neighbourhood Plans to be part of the Development Plan for Central Bedfordshire.	2 October 2012	No public consultation has been undertaken with the report as it identifies a compliant with statutory regulations process. Consultation with internal Central Bedfordshire Council officers has been undertaken in the preparation of the report.	Report and Neighbourhood Planning Process Table	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 01/09/12 to Contact Officer: Sally Chapman, Development Planning Project and Process Team Leader Email: sally.chapman@centralbedfordshire.gov.uk Tel: 0300 300 4336
9.	Central Bedfordshire CCTV Strategy -	To agree the CCTV Strategy for Central Bedfordshire.	6 November 2012	Key strategic partners will be consulted on the draft Strategy during July 2012. Further consultation on elements of the Strategy will be undertaken once the Strategy is agreed. Sustainable Communities Overview and Scrutiny Committee will consider the draft Strategy on 26 September 2012.	Report and draft Strategy	Executive Member for Sustainable Communities - Services Comments by 05/10/12 to Contact Officer: Jeanette Keyte, Head of Community Safety Email: jeanette.keyte@centralbedfordshire.gov.uk Tel: 0300 300 5257

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
10.	Development Strategy -	The Development Strategy will set out the broad approach to new development across Central Bedfordshire to 2031, including new housing and employment targets and new large-scale development sites. The Executive will be requested to consider and recommend to Council the Central Bedfordshire Development Strategy for the purposes of Publication and subsequent Submission to the Secretary of State.	6 November 2012	Consultation expected in May/June 2012, Member consideration through the Sustainable Communities Overview and Scrutiny Committee.	Draft Development Strategy (Pre-Submission version) Sustainability Appraisal Report of consultation and other technical/evidence reports	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 05/10/12 to Contact Officer: Richard Fox, Head of Development Planning and Housing Strategy Email: richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
11.	Consultation on the Council's Admissions Arrangements for the academic year 2014/15 -	To approve the commencement of the consultation on the Council's Admissions Arrangements for the academic year 2014/15.	6 November 2012	<p>a) Governing bodies of Local Authority schools.</p> <p>b) All other admission authorities within the relevant area.</p> <p>c) Parents of children between the ages of two and eighteen.</p> <p>d) Other persons in the relevant area who have an interest in the proposed admissions.</p> <p>e) Adjoining neighbouring authorities.</p> <p>f) The Church of England and Catholic Diocese.</p> <p>Method of consultation: Website. In addition: Letter to a, b, e and f. Information distributed to academies/schools and nurseries and notice in the local press to consult with c and d.</p>	Report	<p>Executive Member for Children's Services</p> <p>Comments by 05/10/12 to Contact Officer:</p> <p>Pete Dudley, Assistant Director Children's Services (Learning & Strategic Commissioning)</p> <p>Email: pete.dudley@centralbedfordshire.gov.uk</p> <p>Tel: 0300 300 4203</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
12.	Shaping the Social Care Market: A New Approach in Commissioning for Outcomes -	To adopt the recommended: - quality system for care homes and quality accreditation for dementia care; - fee level structure and incentive payment scheme; - contractual model of a framework agreement for care home provision; and - approach for a managed exit from the seven council-owned residential care homes.	6 November 2012	Presentation to Social Care, Health and Housing Overview and Scrutiny Committee on 10 September 2012.	Report	Executive Member for Social Care, Health and Housing Comments by 05/10/12 to Contact Officer: Elizabeth Saunders, Assistant Director Commissioning Email: elizabeth.saunders@centralbedfordshire.gov.uk Tel: 0300 300 6494
13.	Asset Disposal List -	To consider the Asset Disposal List.	6 November 2012		Asset Property Disposal List	Deputy Leader and Executive Member for Corporate Resources Comments by 05/10/12 to Contact Officer: Peter Burt, MRICS, Head of Property Assets Email: peter.burt@centralbedfordshire.gov.uk Tel: 0300 300 5281

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
14.	Land at Steppingley Road and Froghall Road, Flitwick Masterplan -	To endorse the masterplan for development at land at Steppingley Road and Froghall Road, Flitwick (Policy MA2, Site Allocations Development Plan Document, 2011) for development management purposes.	4 December 2012	Members and Officers briefed February 2012. Members and Officers briefed on 25 July 2012 at West Placemaking. Public Exhibitions on 7/8 September 2012. Public Consultation from 7 September to 5 October 2012.	Land at Steppingley Road Masterplan Site Allocations Development Plan Document (Adopted 2011)	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 03/11/12 to Contact Officer: Connie Frost-Bryant, Senior Planning Officer, Local Planning and Housing Team Email: connie.frost-bryant@centralbedfordshire.gov.uk Tel: 0300 300 4329
15.	Award of Kitchen and Bathroom Refurbishment Contract 2013 to 2016 to Council Housing Properties -	To award the preferred contractor for this service.	4 December 2012		Report on tenders	Executive Member for Social Care, Health and Housing Comments by 03/11/12 to Contact Officers: Ian Johnson, Housing Asset Manager or Basil Quinn, Housing Asset Manager Performance Email: ian.johnson@centralbedfordshire.gov.uk Tel: 0300 300 5205 or basil.quinn@centralbedfordshire.gov.uk Tel: 0300 300 5118

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
16.	Revenue and Capital Quarter 2 Budget Monitor Reports -	To consider the revenue and capital quarter 2 budget monitor reports.	4 December 2012		Reports	Deputy Leader and Executive Member for Corporate Resources Comments by 03/11/12 to Contact Officer: Charles Warboys, Chief Finance Officer & Section 151 Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
17.	Delivering Superfast Broadband in Central Bedfordshire -	To approve the proposed procurement process and criteria for selecting a private sector partner in delivering superfast broadband in Central Bedfordshire.	4 December 2012	An online broadband survey has been running since February 2012. This has been widely promoted (including through the Parish Council network) and the results used in developing the Local Broadband Plan and local priorities. A formal market consultation will also be undertaken (likely in August/September) to comply with EU state aid requirements.	The adopted Joint Local Broadband Plan and the Council's Broadband Plan www.centralbedfordshire.gov.uk/local-business/business-information-and-advice/broadband.aspx set the context for intervention.	Deputy Leader and Executive Member for Corporate Resources Comments by 03/11/12 to Contact Officer: James Cushing, Economic Policy Manager Email: james.cushing@centralbedfordshire.gov.uk Tel: 0300 300 4984

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
18.	Contract for Refurbishment of Timberlands Gypsy and Travellers Site -	To award the contract to the preferred contractor for the refurbishment of Timberlands Gypsy and Travellers Site, Pepperstock, Slip End.	4 December 2012		Report	Executive Member for Social Care, Health and Housing Comments by 03/11/12 to Contact Officer: John Holman, Head of Housing Asset Management or Ian Johnson, Housing Asset Manager Email: john.holman@centralbedfordshire.gov.uk Tel: 0300 300 5069 or ian.johnson@centralbedfordshire.gov.uk Tel: 0300 300 5202
19.	Future of the Adult Skills and Community Learning Service -	To agree the future delivery arrangements for the externally funded Adult Skills and Community Learning Service in Central Bedfordshire (please note that this service is currently a shared service with Bedford Borough Council)	4 December 2012	November/December 2011 and August/September 2012: Key strategic partners through series of external interviews. May/June 2012: Focus groups and interviews with service users and no users (individuals and business).	Report	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 03/11/12 to Contact Officer: Kate McFarlane, Head of Community Regeneration & Adult Skills Email: kate.mcfarlane@centralbedfordshire.gov.uk Tel: 0300 300 5858

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
20.	Property Joint Ventures -	To consider property joint ventures.	8 January 2013		Joint Venture Examples	Deputy Leader and Executive Member for Corporate Resources Comments by 07/12/12 to Contact Officer: Peter Burt, MRICS, Head of Property Assets Email: peter.burt@centralbedfordshire.gov.uk Tel: 0300 300 5281

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
21.	Master Plan for Site Allocations Policy MA8 - Land at Chase Farm and Land West and North-East of High Street, Arlesey -	To adopt the Master Plan for Site Allocations Policy MA8 - land at Chase Farm and land west and north-east of High Street, Arlesey as technical guidance for development management purposes.	8 January 2013	<p>May – August 2012: A Stakeholder Group comprising ward Members, Town Councillors, residents, local interest groups and developers has been established whose purpose is to inform the emerging Master Plan. In accordance with the signed Planning Performance Agreement, consultation will take place:</p> <p>August 2012: The Master Plan will require sign off by Director/Portfolio Holder in order to commence consultation. Members will also be notified.</p> <p>22 August 2012: The Master Plan will be presented to Corporate Management Team.</p> <p>September/October 2012: A four week public consultation exercise will be carried out.</p> <p>December 2012: A presentation on the Master Plan (together with consultation responses) will be given to Overview and Scrutiny Committee with a recommendation that they endorse it.</p>	The Master Plan and Statement of Community Involvement	<p>Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 05/10/12 to Contact Officer: Mark Saccoccio, Local Planning and Housing Team Leader Email: mark.saccoccio@centralbedfordshire.gov.uk Tel: 0300 300 5510</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
22.	Leisure Facility Strategy -	To adopt the Leisure Facility Strategy.	8 January 2013	<p>Communication and Consultation Plan identifies stakeholders and methods of consultation at key stages.</p> <p>Consultation on emerging issues April 2012.</p> <p>Consultation on issues and options October – December 2012.</p>	Leisure Facility Strategy	<p>Executive Member for Sustainable Communities - Services</p> <p>Comments by 07/12/12 to Contact Officer:</p> <p>Jill Dickinson, Head of Leisure Services</p> <p>Email: jill.dickinson@centralbedfordshire.gov.uk</p> <p>Tel: 0300 300 4258</p>
23.	Abolition of the Discretionary Social Fund and Transfer of Funding to Central Bedfordshire Council for a New Provision -	To approve the development of alternative provision to replace what is currently delivered by the discretionary aspects of the Social Fund.	8 January 2013	A wide-ranging consultation process will be planned to take place from October to December 2012.	Report and consultation responses	<p>Executive Member for Social Care, Health and Housing</p> <p>Comments by 07/12/12 to Contact Officer:</p> <p>Tim Hoyle, Head of Business Systems</p> <p>Email: tim.hoyle@centralbedfordshire.gov.uk</p> <p>Tel: 0300 300 6065</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
24.	Astral Park Football Project -	To approve expenditure for playing pitches, changing facilities and car parking at Astral Park, Leighton Buzzard. The project is led by Leighton Linslade Town Council, with project management advice and support provided by Leisure Services. The scheme is funded entirely by Section 106 funds of £1.1m.	5 February 2013	Consultation carried out with Leighton Linslade Town Council.	Report	Executive Member for Sustainable Communities - Services Comments by 04/01/13 to Contact Officer: Jill Dickinson, Head of Leisure Services Email: jill.dickinson@centralbedfordshire.gov.uk Tel: 0300 300 4258
25.	Implementation of the Refreshed School Organisation Plan: New School Places Programme 2013/14 - 2017/18 -	To consider the implementation of the refreshed School Organisation Plan: New School Places programme 2013/14 to 2017/18.	5 February 2013		Report	Executive Member for Children's Services Comments by 04/01/13 to Contact Officer: Pete Dudley, Assistant Director Children's Services (Learning & Strategic Commissioning) Email: pete.dudley@centralbedfordshire.gov.uk Tel: 0300 300 4203

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
26.	East Leighton Linslade Framework Plan -	To consider the east Leighton Linslade Framework Plan for the delivery of up to 2,500 dwellings and 16 hectares of employment land together with its supporting infrastructure.	5 February 2013	<p>September 2012 – Placemaking meeting to take place at which the Landowners are to offer a presentation on the Draft Framework Plan.</p> <p>October 2012 – Executive Member and Director of Sustainable Communities to sign off the Draft Framework Plan for the purposes of public consultation.</p> <p>October 2012 – A 7 week public consultation to begin that will include a 2 day public exhibition event. Consultation with residents, councillors and statutory consultees. Consultation will be conducted using letters, emails, the Council’s consultation services, including Central Bedfordshire Council updates and the Member’s bulletin.</p> <p>January 2013 – A presentation on the Framework Plan (together with consultation responses) will be given to the Sustainable Communities Overview and Scrutiny Committee seeking Members to endorse it before the Executive take a decision.</p>	Framework Plan and the Framework Plan supplementary written document	<p>Executive Member for Sustainable Communities - Strategic Planning and Economic Development</p> <p>Comments by 26/11/12 to Contact Officer:</p> <p>Mark Saccoccio, Local Planning and Housing Team Leader</p> <p>Email: mark.saccoccio@centralbedfordshire.gov.uk</p> <p>Tel: 0300 300 5510</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
27.	Outdoor Access Improvement Plan -	To endorse the Outdoor Access Improvement Plan.	19 March 2013	The Central Bedfordshire and Luton Local Access Forum has established a sub group input into the development of the plan this will be followed by a full 13 week public consultation with both stakeholder and public engagement activities during period.	Report	Executive Member for Sustainable Communities - Services Comments by 18/02/13 to Contact Officer: Paul Cook, Head of Transport Strategy and Countryside Access Email: paul.cook@centralbedfordshire.gov.uk Tel: 0300 300 6999
28.	Revenue and Capital Quarter 3 Budget Monitor Reports -	To consider the revenue and capital quarter 3 budget monitor reports.	19 March 2013		Reports	Deputy Leader and Executive Member for Corporate Resources Comments by 18/02/13 to Contact Officer: Charles Warboys, Chief Finance Officer & Section 151 Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
29.	Community Infrastructure Levy -	To approve the consultation and subsequent Submission of the Community Infrastructure Levy draft charging schedule.	19 March 2013		Report	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 18/02/13 to Contact Officer: Jonathan Baldwin, Senior Planning Officer Email: jonathan.baldwin@centralbedfordshire.gov.uk Email: 0300 300 5510

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
30.	Council's Admissions Arrangements for the Academic Year 2014/15 -	To determine the Council's Admissions Arrangements for the Academic Year 2014/15.	19 March 2013		Report	Deputy Executive Members for Children's Services Comments by 18/02/13 to Contact Officer: Pete Dudley, Assistant Director Children's Services (Learning & Strategic Commissioning) Email: pete.dudley@centralbedfordshire.gov.uk Tel: 0300 300 4203
31.	Draft Gypsy and Traveller Plan -	To consider the draft Gypsy and Traveller Plan prior to submission.	7 May 2013	In line with Regulation 18 of the new Town and Country Planning Regulations 2012, consultation will have been undertaken in autumn 2012 on what a Gypsy and Traveller plan ought to contain. This report follows that consultation and will propose the preferred sites and policies for Gypsy and Traveller provision.	Report and draft Plan	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 06/04/13 to Contact Officer: Richard Fox, Head of Development Planning and Housing Strategy Email: richard.fox@centralbedfordshire.gov.uk Tel: 0300 300 4105

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
32.	Central Heating Installations Contract District Wide -	To award the contract to the preferred contractor for the central heating installations contract district wide for 2013 to 2016 to council housing properties.	7 May 2013		Report	Executive Member for Social Care, Health and Housing Comments by 06/04/13 to Contact Officer: Peter Joslin, Housing Asset Manager or Basil Quinn, Housing Asset Manager Performance Email: peter.joslin@centralbedfordshire.gov.uk Tel: 0300 300 5395 or basil.quinn@centralbedfordshire.gov.uk Tel: 0300 300 5118
33.	Revenue and Capital Provisional Outturn 2012/13 -	To consider the revenue and capital provisional outturn 2012/13.	25 June 2013		Reports	Deputy Leader and Executive Member for Corporate Resources Comments by 24/05/13 to Contact Officer: Charles Warboys, Chief Finance Officer & Section 151 Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
34.	Central Bedfordshire's Flood and Water Management Act 2010 Duties -	To approve a local flood risk strategy for Central Bedfordshire and to create a Sustainable Urban Drainage Advisory Board.	September 2013	<p>CBC is required under the Flood and Water Management Act 2010 to produce a Local Flood Risk Management Strategy. The draft strategy will be subject to public consultation. Sustainable Communities Overview and Scrutiny Committee will consider the draft strategy and the public consultation response to the strategy in August/September 2013.</p> <p>Following Department for Environment, Food and Rural Affairs confirmation of the mandatory sustainable drainage application processes, CBC will also be required to establish a SUDS Approval Board to evaluate, approve and adopt suitable SUDS measures for all new developments.</p>	Summary of Flood and Water Management Act Draft Local Flood Risk Management Strategy	<p>Executive Member for Sustainable Communities - Services Iain Finnigan, Senior Engineer - Policy and Flood Risk Management Email: iain.finnigan@centralbedfordshire.gov.uk Tel: 0300 300 4351</p>

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
NON KEY DECISIONS						
35.	Business Case for the Use of Prudential Borrowing to Fund the Central Bedfordshire Energy and Recycling Project -	To recommend to Council that the Business Case for the inclusion of funds within the capital programme to assist the delivery of the BEaR Project be approved.	6 November 2012		A business case will be the basis of the report	Executive Member for Sustainable Communities - Services Comments by 05/10/12 to Contact Officer: Ben Finlayson, BEaR Project Manager Email: ben.finlayson@centralbedfordshire.gov.uk Tel: 0300 300 6277
36.	Budget Consultation Policy -	To consider the budget consultation policy.	6 November 2012		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 05/10/12 to Contact Officer: Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
37.	Capital Programme Review -	To consider the updated/recently reviewed capital programme and make recommendations to Council regarding any proposed changes to the programme including the revenue implications (financing and MRP) of the proposed programme.	6 November 2012		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 05/10/12 to Contact Officer: Charles Warboys, Chief Finance Officer & Section 151 Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
38.	Quarter 2 Performance Report -	To consider quarter 2 performance report.	4 December 2012		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 03/11/12 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
39.	Draft Revenue Budget 2013/14 -	To consider the first draft of the revenue budget for 2013/14.	4 December 2012		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 03/11/12 to Contact Officer: Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
40.	Community Safety Partnership Plan and Priorities 2013 - 2014 -	To recommend to Council to approve the Community Safety Partnership Plan and Priorities 2013 - 2014	8 January 2013	Strategic Assessment & Partnership Plan will be considered by the Community Safety Partnership Executive, the relevant Overview and Scrutiny Committee and the Local Strategic Partnership.	Strategic Assessment Priorities & Community Safety Partnership Plan 2013-2014	Executive Member for Sustainable Communities - Services Comments by 07/12/12 to Contact Officer: Joy Craven, CSP Manager Email: joy.craven@centralbedfordshire.gov.uk Tel: 0300 300 4649
41.	Treasury Management Policy and the Treasury Management Strategy -	To recommend to Council the adoption of the Treasury Management Policy and the Treasury Management Strategy.	8 January 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 07/12/12 to Contact Officer: Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
42.	Localisation of Council Tax Support Scheme -	To recommend to Council the approval of the Localisation of the Council Tax Support Scheme.	8 January 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 07/12/12 to Contact Officer: Charles Warboys, Chief Finance Officer & Section 151 Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
43.	Housing Revenue Account 2013/14 -	To recommend to Council the Housing Revenue Account budget 2013/14 for approval.	5 February 2013		Report	Deputy Leader and Executive Member for Corporate Resources, Director of Social Care, Health and Housing Comments by 04/01/13 to Contact Officer: Chief Finance Officer or Tony Keaveney, Assistant Director Housing Services Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147 or tony.keaveney@centralbedfordshire.gov.uk Tel: 0300 300 5210

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
44.	Budget 2013/14 -	To recommend to Council the proposed budget for 2013/14: <ul style="list-style-type: none"> • Revenue budget • Capital budget • Fees and Charges 	5 February 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 04/01/13 to Contact Officer: Chief Finance Officer Email: charles.warboys@centralbedfordshire.gov.uk Tel: 0300 300 6147
45.	Quarter 3 Performance Report -	To consider quarter 3 performance report.	19 March 2013		Report	Deputy Leader and Executive Member for Corporate Resources Comments by 18/02/13 to Contact Officer: Elaine Malarky, Head of Programmes & Performance Management Email: elaine.malarky@centralbedfordshire.gov.uk Tel: 0300 300 5517

Ref No.	Issue for Key Decision by the Executive	Intended Decision	Indicative Meeting Date	Consultees and Date/Method	Documents which may be considered	Portfolio Holder and Contact officer (method of comment and closing date)
46.	Minerals and Waste Core Strategy -	To recommend to Council the adoption of the Minerals and Waste Core Strategy.	7 May 2013	A wide range of stakeholders were involved in consultations undertaken from 2006 to 2012, using methods which include an internet portal, deposit of hard copies at points of presence, and displaying the Core Strategy on the Council website. Consultees included the Parish Councils, statutory bodies, special interest groups, minerals industry, waste management industry, and individuals who had expressed an interest at previous consultations.	Minerals and Waste Core Strategy and the Inspector's report following the Examination in public.	Executive Member for Sustainable Communities - Strategic Planning and Economic Development Comments by 06/04/12 to Contact Officer: Roy Romans, Minerals and Waste Team Leader Email: roy.romans@centralbedfordshire.gov.uk Tel: 0300 300 6039

Postal address for Contact Officers: Central Bedfordshire Council, Priory House, Monks Walk, Chicksands, Shefford SG17 5TQ

**Central Bedfordshire Council
Forward Plan of Decisions on Key Issues**

For the Municipal Year 2012/13 the Forward Plan will be published on the fifteenth day of each month or, where the fifteenth day is not a working day, the working day immediately proceeding the fifteenth day, or in February 2013 when the plan will be published on the fourteenth day:

Date of Publication	Period of Plan
13.04.12	1 May 2012 – 30 April 2013
15.05.12	1 June 2012 – 31 May 2013
15.06.12	1 July 2012 – 30 June 2013
13.07.12	1 August 2012 – 31 July 2013
15.08.12	1 September 2012 – 31 August 2013
14.09.12	1 October 2012 – 30 September 2013
15.10.12	1 November 2012 – 31 October 2013
15.11.12	1 December 2012 – 30 November 2013
14.12.12	1 January 2013 – 31 December 2013
15.01.13	1 February 2013 – 31 January 2014
14.02.13	1 March 2013 – 28 February 2014
15.03.13	1 April 2013 – 31 March 2014

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